

TITLE 22. Social Security**Division 7. Health Planning and Facility Construction****Chapter 10. Health Facility Data****Article 8. Discharge Data Reporting Requirements****Article 8. Discharge Data Reporting Requirements****§97210. Contact Person, User Account Administrator, Designated Agent, and Facility Identification Number.**• [Note](#) • [History](#)

- (a) Each hospital shall designate a Discharge Data primary contact person and shall notify the Office's Discharge Data Program in writing, by electronic mail or through the Medical Information Reporting for California (MIRCal) system of the designated person's name, title, telephone number(s), mailing address, and electronic mail address.
- (b) Each hospital shall notify the Office's Discharge Data Program in writing, by electronic mail, or through the MIRCal system within 15 days after any change in the person designated as the patient discharge data primary contact person, or in the designated primary person's name, title, telephone number(s), mailing address or electronic mail address.
- (c) Each hospital beginning or resuming operations, whether in a newly constructed facility or in an existing facility, shall notify the Office's Discharge Data Program in writing, by electronic mail or through the MIRCal system within 30 days after its first day of operation of the designated primary contact person and the facility administrator.
- (d) Each hospital shall designate up to three User Account Administrators pursuant to Subsection (f) of [Section 97246](#). Each hospital shall notify the Office's Discharge Data Program in writing, by electronic mail or through the MIRCal system within 15 days after any change in a designated user account administrator's name, title, telephone number(s), mailing address, or electronic mail address.
- (e) Each hospital may submit its own discharge data report to the Office's Discharge Data Program, or it may designate an agent for this purpose. The hospital shall be responsible for ensuring compliance with regulations and reporting requirements when an agent is designated pursuant to Subsection (b) of [Section 97246](#).
- (f) Each hospital shall be provided a facility identification number that shall be used to submit data to the Office.

NOTE

Authority cited: Section 128810, Health and Safety Code. Reference: Section 128735, Health and Safety Code.

HISTORY

1. Renumbering and amendment of former title 4, chapter 10 ([sections 7210-7216](#)) to title 22, division 7 ([sections 97210-97216](#)) filed 11-5-85; designated effective 1-1-86 (Register 85, No. 45). For prior history, see Register 85, No. 19.
2. Amendment of subsection (a) filed 7-30-86; effective thirtieth day thereafter (Register 86, No. 31).
3. Amendment of section heading and text filed 10-14-93; operative 11-15-93 (Register 93, No. 42).
4. Amendment of subsections (b) and (c) and Note filed 7-23-97 pursuant to [section 100, title 1, California Code of Regulations](#) (Register 97, No. 30).
5. Amendment of subsections (b) and (c) filed 9-21-98; operative 10-21-98 (Register 98, No. 39).
6. Amendment of section heading and section filed 9-23-2003; operative 9-23-2003 pursuant to Government Code section 11343.4 (Register 2003, No. 39).

§97211. Reporting Periods and Due Dates.

• [Note](#) • [History](#)

- (a) The prescribed reporting period is calendar semiannual, which means that there are two reporting periods each year, consisting of discharges occurring January 1 through June 30 and discharges occurring July 1 through December 31.
- (b) Where there has been a change in the licensee of a hospital, the effective date of the change in licensee shall constitute the start of the reporting period for the new licensee, and this first reporting period shall end on June 30 or December 31, whichever occurs first. The final day of the reporting period for the previous licensee shall be the last day their licensure was effective.
- (c) For discharges occurring on or after January 1, 2003, and all subsequent report periods, the report due date shall be three months after the end of each reporting period; thus the due date for the January 1 through June 30 reports is September 30 of the same year and the due date for the July 1 through December 31 reports is March 31 of the following year.
- (d) Discharge data reports shall be filed, as defined by Subsection (f) of [Section 97005](#), by the date the discharge data report is due. Where a hospital has been granted an extension, pursuant to [Section 97241](#), the ending date of the extension shall constitute the new due date for that discharge data report.

NOTE

Authority cited: Section 128810, Health and Safety Code. Reference: Section 128735, Health and Safety Code.

HISTORY

1. Repealer and new section filed 10-14-93; operative 11-15-93 (Register 93, No. 42). For prior history, see Register 86, No. 31.
2. Amendment of section and Note filed 7-23-97 pursuant to [section 100, title 1, California Code of Regulations](#) (Register 97, No. 30).
3. Amendment filed 9-23-2003; operative 9-23-2003 pursuant to Government Code section 11343.4 (Register 2003, No. 39).